



**Country Living Learning Center**

*Play, Learn and Grow Together*

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## **Parent Complaint Form**

\*Please email complaint to [cllboard@yahoo.com](mailto:cllboard@yahoo.com)

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone number: \_\_\_\_\_

### **Complaint Information:**

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Is this the first time you have raised a concern about this person/situation?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

Describe the incident in detail (use back if needed):

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List any other witnesses to the incident:

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Supervisor response/solution: **(Office use ONLY)**

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Signature of Board Member (President Signature)

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