

Country Living Learning Center Job Application

Country Living Learning Center
PO Box 885 Hugo, CO. 80821
719-743-2550

Country Living Learning Center is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____

Date of Application: _____

Employment Position

Position(s) applying for: Director, Infant Teacher, Toddler Teacher, Preschool Teacher, Classroom Assistant (Full time or part time)

How did you hear about this position? _____

What days are you available to work? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Personal Information

Are you 18 years of age or older? Yes No

Are you a U. S. Citizen or approved to work in the United States? Yes No

What documents can you provide as proof of citizenship or legal status?

Will you consent to a mandatory controlled substance test? Yes No

Do you have any conditions which would require job accommodations? Yes No

If yes, please describe accommodations required below.

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

Job Skills/Qualifications

Education and Trainings

High School

<u>Name</u>	<u>Location (City, State)</u>	<u>Year Graduated</u>	<u>Degree Earned</u>

College/University

<u>Name</u>	<u>Location (City, State)</u>	<u>Year Graduated</u>	<u>Degree Earned</u>

Vocational School/Specialized Training

<u>Name</u>	<u>Location (City, State)</u>	<u>Year Graduated</u>	<u>Degree Earned</u>

Military

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

Employer Name: _____

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for leaving: _____

References

Please provide 3 professional reference(s) below:

Reference	Contact Information

AT-WILL EMPLOYMENT

The relationship between you and Country Living Learning Center is referred to as “employment at will.” This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or Country Living Learning Center. No representative of Country Living Learning Center has authority to enter into any agreement contrary to the foregoing “employment at will” relationship. You understand that your employment is “at will,” and that you acknowledge that no oral or written statements or representation regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company’s President.

Applicant Signature _____ Date: _____